

Meeting

Date: Thursday, 1 July 2021
Time: 6:30pm
Location: Via MS Teams

AGENDA

1.	Welcome and Meeting Protocols
2.	<p>Feedback from Meetings (Pages 5 - 16)</p> <p>(a) Minute of meeting held on 20 May 2021. (Attached)</p> <p>(b) Minute of Special meeting held on 10 June 2021. (Attached)</p>
Section 1: Service & Partner Updates and Consultations	
3.	<p>Place Making - Co-producing the Future of Our Places</p> <p>Interactive session facilitated by the Scottish Futures Trust.</p> <p>This conversation seeks to build on the energy of communities and local responses to Covid, and engage with developing national policy on the importance of 'place' to support people to live better locally. It is an interactive, facilitated session, focussed on local experience and insights, to begin the process of working out the best way to work together to shape the future of our places based on shared priorities.</p>
4.	<p>Consultations</p> <p>A consultation about potential changes to the five local Area Partnerships – closes 1 August 2021.</p> <p>https://scotborders.citizenspace.com/customer-communities/area-partnerships-next-steps</p>
Section 2: Local Priorities	
5.	<p>Berwickshire Community Assistance Hub</p> <ul style="list-style-type: none"> The number of new referrals to Berwickshire Community Assistance Hub has greatly reduced since the last meeting. However, we are keen to stress that the Hub is still operational and can be contacted through 0301 100 1800 or Covid-19Community@scotborders.gov.uk by

	<p>anyone requiring support for themselves or someone they know.</p> <ul style="list-style-type: none"> Berwickshire Community Partnership (Community organisations, Third Sector, SBC and NHS Borders) continues to meet on a fortnightly basis. The group is working to identify what would be required to establish a regular community magazine similar to those seen in other areas e.g. Kelso Life, Gala Life. The group also continues with its focus on improving access to public transport for the benefit of people’s health and social wellbeing. <p>The meeting continues to be attended by a range of organisations with the shared experience and knowledge being a very valuable resource to identify solutions to problems and issues that are brought to the meeting.</p>
6.	<p>Eyemouth Primary School Consultation update from Steven Renwick (Projects Manager) and John Butcher (Lead Education Advisor).</p>
7.	<p>Berwickshire Community Update Opportunity to share updates from your community or raise topics for future discussion.</p>
Section 3: Community Funding	
8.	<p>Berwickshire Community Fund Assessment Panel Verbal update on Panel membership.</p>
9.	<p>Berwickshire Community Fund (Pages 17 - 18) Funding table attached.</p>
10.	<p>Build Back a Better Borders Recovery Fund New Fund launched 1 June 2021. Build Back a Better Borders Recovery Fund Scottish Borders Council (scotborders.gov.uk)</p>  <p>The banner features the text 'BUILD BACK A BETTER BORDERS RECOVERY FUND' and 'OPEN 01 JUNE 2021 - 31 MAY 2022' next to a QR code.</p>
Section 4: Other	
11.	<p>Additional Information for Noting (Pages 19 - 20) For information on current community information and useful links, see the Additional Information document (attached)</p> <p>For information on the Community Empowerment (Scotland) Act 2015, see the Area Partnerships’ information pack: Area partnerships information pack Area partnerships Scottish Borders Council (scotborders.gov.uk)</p>

12.	<p>Next Meeting</p> <p>The next meeting of the Area Partnership is scheduled for 2 September 2021, with the agenda being issued on 19 August.</p> <p>Are there any items you would like to propose for the agenda? For example:</p> <ul style="list-style-type: none"> • September – Budget • December – Winter maintenance 2021/22 • February – Locality Plans <p>(Please contact your local councillor or the Communities & Partnership Team)</p>
13.	<p>Any Other Business/Open Forum</p>
14.	<p>Future Berwickshire Area Partnership meeting dates</p> <ul style="list-style-type: none"> • 2 September 2021 • 2 December 2021 • 3 February 2022 • 3 March 2022 • 9 June 2022

Please direct any enquiries to Jenny Wilkinson Tel: 01835 825004
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**SCOTTISH BORDERS COUNCIL
BERWICKSHIRE AREA PARTNERSHIP**

MINUTES of Meeting of the
BERWICKSHIRE AREA PARTNERSHIP
held Via MS Teams on Thursday, 20 May
2021 at 6.30 pm

- Present:- SBC Councillors: J. A. Fullarton (Chairman), J. Greenwell, C. Hamilton, H. Laing, D. Moffat and M. Rowley.
Other organisations attendees: Ms J. Amaral (BAVS), Mr J. Anderson (Eyemouth & District CC), Mr J. Brown (Swinton & Ladykirk CC), Mr K. Dickinson (Gavinton, Fogo & Polwarth CC), Ms A. McNeill (A Heart for Duns), Mr D. McNeill (Fire & Rescue Service), Ms J. Sutton (Cockburnspath Community).
- Apologies:- Mr A. Manley (Foulden, Mordington & Lamberton CC) and Mr A. Mitchell (Duns CC).
- In Attendance:- Locality Development Co-ordinator, Strategic Community Engagement Officer, Communities and Partnership Manager and Clerk to the Council.
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1. **WELCOME AND MEETING PROTOCOLS**

The Chairman welcomed everyone to the meeting of the Berwickshire Area Partnership. The meeting was held via Microsoft Teams and the Chairman outlined how the meeting would be conducted and how those both in the meeting and watching via the Live Stream could take part.

2. **ORDER OF BUSINESS**

The Chairman varied the order of business as shown on the agenda, and the Minute reflects the order in which items were considered at the meeting.

3. **FEEDBACK FROM MEETINGS**

The Minutes of the meetings of the Berwickshire Area Partnership held on 4 March and 22 April 2021 had been circulated and were noted.

4. **UPDATE ON 20MPH PILOT**

Ms Philippa Gilhooly, SBC Team Leader - Traffic & Road Safety Management, gave an update to the Area Partnership on the pilot 20mph speed limits as they applied in Berwickshire. Full funding of £1.2m had been received through the Scottish Government's Spaces for People programme to roll out 20mph speed limits on a temporary trial basis for streets in the Borders which were usually 30mph. Community Councils had been kept updated via emails over the last few months on the progress of the project. Currently work was underway to introduce buffer speed limits before coming into 20mph zones; Eyemouth and Duns had had cycle routes put in place; and electronic messaging signs were being deployed in some communities. A public consultation had been started through Citizen Space and Ms Gilhooly gave some examples of questions and also some responses received from the Berwickshire area. Of the 5,700 responses received to date, 913 related to Berwickshire. Initial responses had been received from people who were opposed to 20mph in general and also from those who were very supportive. Ms Gilhooly confirmed that it was not necessarily the case that emissions from vehicles increased at 20mph, as while there was an increase from 0 to 20mph, from 20mph it levelled out. The following questions/comments and responses were made:

- (a) Question – How do you take into account using only on-line questionnaires which would more likely be completed by younger people?
Response – A large number of responses had been received from the 50 – 60+ year old age group. It was unfortunate that Contact Centres were not open but older people were really well represented online. The questionnaire responses would give information which would be taken into account when preparing recommendations for Councillors.
- (b) Question/comment – How well do the people offering an opinion understand the implications? Reductions in speed reduce accidents. While there may not be a dramatic difference in journey time through a village, the degree of injury inflicted should there be an accident at higher speed would be greater so the report needed to reflect this as well as public opinion. Opposing views would be expressed in the responses to any questionnaire.
Response – Napier University would be carrying out the evaluation. Traffic speed and volume dashboard showing average speed would be included, and the impact of an accident at 30mph on an older person or a child which would likely be life changing if not fatal.
- (c) Comment – Birgham area, on the Coldstream side, near the bus shelter, needs to have speed monitors as a lot of complaints had been received over the years for this particular site. Unless the public adhered to and accepted speed limits then the trial would not work.
- (d) Question – Why were cycle lanes put in Eyemouth?
Response – Eyemouth probably had the widest roads in the Borders. These were advisory cycle lanes which meant that drivers could drive in them when they were not being used by cyclists. The aim was to make drivers more aware of how they should behave around cyclists and comply with the Highway Code. Advisory cycle lanes were also being put in Duns.

The Chairman thanks Ms Gilhooly for attending the meeting and providing information and encouraged everyone to respond to the consultation.

MEMBER

Councillor Greenwell left the meeting.

5. PUBLIC TRANSPORT IN BERWICKSHIRE POST-COVID

Unfortunately, the SBC Officer due to present this item was absent from work so the item was deferred. The Chairman was happy to pass on any questions anyone had to the relevant section of the Council.

6. YOUTH AMBASSADORS FOR SUSTAINABILITY

Pam Rigby, SBC Youth Engagement Officer, showed a film which had been made by young people on “A Climate Emergency – Our Future in the Borders.” (Link: [version 2 - Sustainable Development in the Borders - YouTube](#)). The Youth Ambassadors, representing the 5 localities across the Borders, were committed to making sure young people’s voices were heard on these issues and finding ways that could help educate and engage with local communities on climate change. Each had made a promise (as part of their “Our Promise to the Planet” campaign) to take a minimum of one action during 2021 that would contribute to tackling climate change and as part of the wider campaign, were issuing a challenge to people across the Borders – individuals, communities, businesses and organisations – to do the same. If everyone did some small thing, this would add up to a big thing. The Chairman asked Ms Rigby to pass on the thanks from the Berwickshire area to the Ambassadors for their work and encouraged everyone to participate.

7. **AREA PARTNERSHIP CONSULTATION**

Gillian Jardine, Locality Development Co-ordinator, gave an update on the consultation currently underway on the future of Area Partnerships. People were invited to submit comments on how the Area Partnerships could develop and be of interest and relevance to more people and how meetings could become more accessible. The online consultation was open until 1 August 2021 and was available at <https://scotborders.citizenspace.com/customer-communities/area-partnerships-next-steps>

8. **BERWICKSHIRE COMMUNITY ASSISTANCE HUB**

Mr Norrie Tait, CLD Youth Work Team Leader, gave an update on the working of the Community Assistance Hub which was focussed on social care and would start to look at children and families. Work was underway to consider locality social care packages, a Berwickshire magazine like “Gala Life” as part of a communications plan for Berwickshire. Input was being sought on transport for Berwickshire with a health and social care focus to get people to appointments, care visits, etc. A whole systems approach was being used e.g. what we eat, exercise, etc. Workshops had been delivered in Eyemouth, with a mapping system with 3 main priorities: green spaces, food preparation and purchases of good quality food and budgeting, and good family involvement. A draft vision statement “Eyemouth – Gateway to Good Health” was being put together and Mr Tait could provide further information. Flyers had gone out to all community groups locally and details of the workshops had been in local press, as well as through word of mouth, with 25 people in both sessions of training, so it had been really successful.

9. **CARE HOUSING IN DUNS**

Ms Elspeth Ward and Ms Susan Black from Trust Housing joined the meeting and gave a presentation on the new care housing development at Duns, which had 30 extra care flats and 19 amenity bungalows. Both types of housing were designed for later years’ living, with tenants supported to live independently and extra care housing tenants had a care and support team on site. Tenants also benefited from home made meals and a range of social and community opportunities. The first tenants had moved in to the amenity bungalows in January, with those for the extra care flats moving in from April. Trust Housing’s Extra Care Housing was a registered service with the Care Inspectorate and had been graded excellent for the last 3 years. The Trust promoted a happy community and post-Covid there would be an opportunity for regular social activity, to meet other tenants, form links with the wider community, start inter-generational working, and bring a sense of togetherness and community by developing friendships. There were a number of extras: wi-fi, storage for a mobility scooter, family and friends could stay over in guest rooms, pets were allowed, and there were lounge and dining areas, as well as an on-site laundry. A meal service provided light lunches and evening meals which were balanced and nutritious, prepared on site using high quality ingredients all year round. This was hassle free living, with an emergency repair service, maintained gardens, and cleaned windows and communal areas. Safety and security was provided with staff on site 24/7, each flat having a call system for emergencies, the use of telecare to ensure tenant safety and a single secure entry to the development, all covered by CCTV. Over 90% of Trust Housing residents had said it had improved their quality of life, with their independence being promoted, and staying connected with their local community. There were experienced staff on site and a great team in place in Duns. In terms of the impact of Covid, Ms Ward explained that staff had been very anxious as their ultimate goal was to keep tenants safe. Older tenants had been impacted with social isolation as the dining rooms had been closed so the social aspect of people dining together had been lost. Everyone was really keen to get tenants back into social dining and interacting. There were still properties available on site for tenants for extra care housing and referrals to these could be made through Social Work. The Chairman thanked Ms Ward and Ms Black for their presentation on such an asset to the local community.

10. **COMMUNITY FUND WORKING GROUP**

With reference to paragraph 2 of the Minute of the special meeting held on 22 April 2022, the Clerk to the Council gave an update on the steps needed to get the Community Fund

Assessment Panel in place. The Clerk had discussed matters with the Chief Legal Officer and there were a number of matters for the Area Partnership to consider, including having SBC Elected Members as voting members of the Assessment Panel (there was potential for a breach of the Local Authority Councillors Code of Conduct); the process for making appointments to the Assessment Panel; and procedural rules for meetings of the Assessment Panel. A report with those details would need to be prepared and Ms Wilkinson suggested that a special meeting of the Area Partnership could be held in 3-weeks time to consider and agree these matters. Ms Wilkinson confirmed that this would not hold up the recruitment process for membership of the Assessment Panel which could continue in parallel. The special meeting of the Area Partnership was agreed for 10 June 2021 at 6pm.

11. **COMMUNITY FUND 2021/22**

With reference to paragraph 5 of the Minute of 4 March 2021, copies of the Berwickshire Funding Table had been circulated. Ms Gillian Jardine, Locality Development Co-ordinator, explained that there was currently £57,260 available in the Community Fund, with no applications received to date. The maximum amount for a grant was £5,000.

12. **COMMUNITY FUND GRANT EVALUATION**

Mr James Anderson, Chair of Eyemouth Community Council, gave a presentation on the BMX Track project which had received Community Grant funding. Mr Anderson explained that a survey of Eyemouth High School students in 2018 had shown that for young people to have a place to call their own they favoured a skate park and a BMX dirt track. A group of students had been brought in by the Community Council to design the track, producing a plan and drawing to show adults exactly what they wanted. A site was leased next to Eyemouth allotments and the High School, and this had taken a year to negotiate the planning permission and required SEPA exemptions, so had proven very tricky. A lot of help for the project had been received from the community, including donations. An advert had been placed asking for support to do the work on site and D.R. Collins had come forward and provided equipment and manpower to get the bulk of the work done. In winter 2019 it was discovered that the entire site flooded and while that happened, further funding was found to fence off the site and reduce the risk. The project had involved training for young people on using equipment, which was a good chance to get them in the open. The Community Fund grant had been used to provide aggregate for the site and that had been delivered in early 2020. Due to Covid restrictions the last 2 months work had been completed by adults and it would take a while for the landscaping to flourish, with wildflowers sown to create biodiversity. Jumps on the track would evolve and could be changed to suit the age/ability of children. The cycle lane connecting one end of the town to the other which would give safe access. The track was due to be opened the following week. Looking forward, the project had no end as the dirt track was designed to be changed with time and the needs of the people using it; with tools on site so people could change jumps; and the track would grow with the community. Following the opening it was hoped to have BBQs, track days, etc. but the main thing was the community would take ownership of the track and get involved in how it developed in future. With regard to the skate park which the young people had also requested, Mr Anderson confirmed that green space in the centre of town was currently being investigated although much would depend on the location of the new Primary School. A meeting had been held recently to consider the proposed destination play park and a skate park could be adjacent to or part of that. On behalf of young people, Councillor Hamilton thanked the Community Council for their hard work and perseverance in difficult circumstances to bring the community together and this great project to fruition.

13. **DATE OF NEXT MEETING - 1 JULY 2021**

It was confirmed that the next meeting of the Area Partnership would be held on 10 June 2021 to consider the appointment process and procedural rules for the Community Fund Assessment Panel, with the next scheduled meeting taking place on 1 July 2021. A request was made that the more substantive items for discussion should be placed at the

beginning of agendas and this could be followed by any updates. Officers confirmed that this would be taken forward.

14. **ANY OTHER ITEMS THE CHAIRMAN DECIDES ARE URGENT**

No other items of business were raised.

15. **OPEN FORUM**

Ms Gillian Jardine, Locality Development Co-ordinator, advised that the Building Back a Better Borders Fund had received approval at Council the previous week. The Fund was due to open on 1 June and Ms Jardine would circulate details round the Area Partnership.

The meeting concluded at 8.00 pm

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Public Document Pack

SCOTTISH BORDERS COUNCIL BERWICKSHIRE AREA PARTNERSHIP

MINUTES of Meeting of the
BERWICKSHIRE AREA PARTNERSHIP
held via MS Teams on Thursday, 10 June
2021 at 6.00 pm

- Present:- SBC Councillors: J. A. Fullarton (Chairman), C. Hamilton, H. Laing, D. Moffat and M. Rowley.
Other organisations attendees: Ms J. Amaral (BAVS), Mr J. Brown (Swinton & Ladykirk CC), Mr L. Inglis (Reston & Auchencrow CC), Ms A. McNeill (A Heart for Duns), Mr A. Mitchell (Duns CC), Ms J. Sutton (Cockburnspath Community).
- Apologies:- SBC Councillors J. Greenwell and D. Moffat; Comm. Cllr K. Dickinson (Gavinton, Fogo & Polwarth CC).
- In Attendance:- Locality Development Co-ordinator, Strategic Community Engagement Officer, Communities and Partnership Manager and Clerk to the Council.

1. **WELCOME**

The Chair welcomed everyone to the special meeting of the Berwickshire Area Partnership which was due to consider a report on the proposed appointment process and procedural rules for the Berwickshire Community Fund Assessment Panel. The meeting was held via Microsoft Teams and the Chair outlined how the meeting would be conducted and how those both in the meeting and watching via the Live Stream could take part.

2. **BERWICKSHIRE COMMUNITY FUND ASSESSMENT PANEL**

- 2.1 With reference to paragraph 10 of the Minute of 20 May 2021, copies of a report by the Service Director, Customer and Communities, on the Berwickshire Community Fund Assessment Panel had been circulated. The Clerk to the Council, Ms Wilkinson, presented the report which proposed details on how members would be appointed to the Panel and how the Panel would operate with regarding to meetings. The recruitment process for membership of the Assessment Panel from people living in Berwickshire began on 24 May, with a closing date for applications of 14 June 2021. It had originally been proposed that all members of the Assessment Panel, including the 3 SBC Councillors, would have equal voting rights. However, that had given rise to a potential conflict of interest when recommendations from the Assessment Panel were considered by the Area Partnership. It was now proposed that the 3 SBC Councillors would be non-voting members of the Assessment Panel. Ms Wilkinson further advised that reference to these SBC Councillors being ex-officio members was incorrect and they would be non-voting members. With regard to the appointment of applicants from the Berwickshire area public to the Assessment Panel, it was proposed that this decision should be delegated to the Service Director, Customer & Communities, in consultation with the Chair of the Berwickshire Area Partnership and the Executive Member for Community Development and Localities. Suitable training would be provided to all members of the Assessment Panel. Details of the proposed constitution and procedural rules for the Assessment Panel were given in the Appendix to the report.

- 2.2 The Chief Legal Officer, Mrs McKinlay, explained that the reason for the proposed change to SBC Councillors having voting rights at the Assessment Panel was that the award of a grant would fall within Section 7 of the Local Authority Councillors Code of Conduct and in that respect was a quasi-judicial matter. The Code of Conduct stated that local authority

Councillors could express a provisional view but could not form a final view until they had all information before them so any Councillor who was to vote at the Assessment Panel and then vote again at a subsequent Area Partnership meeting (should consensus not be reached on a recommendation from the Assessment Panel) would find themselves at risk of being in breach of the Code of Conduct. Members of the Area Partnership queried the role of the SBC Councillors on the Assessment Panel and expressed disappointment that all members of the Panel would not have equal voting rights. Mrs McKinlay confirmed that SBC Councillors could still participate in the questioning and debating at the Assessment Panel meetings but the key for them was this did not form a final view as if they were to advocate for or against a particular application then they would have to declare an interest at the meeting of the Area Partnership and not take part. This restriction only applied to SBC Councillors. Ms Wilkinson confirmed that any recommendations from the Assessment Panel would be considered by the Area Partnership meeting and it would only be if consensus could not be reached then the final decision would be taken by the SBC Elected Members on the Area Partnership, as was the case currently. In response to a question about consensus, Ms Wilkinson further confirmed that this did not mean 100% agreement but 1 or 2 people in dissent, with much depending on the numbers at the Area Partnership meeting on the day.

- 2.3 Mr Keith Dickinson, the Chair of the Area Partnership Review Sub-Group, had not been able to be present at the meeting, and Ms Wilkinson summarised an email he had sent to her with his concerns. A fundamental aspect of the plan from the Sub-Group was that all members of the Panel would be equal. As the Assessment Panel would be making recommendations to the Area Partnership, that is where the decision would be made. Mr Dickinson expressed further concern about the possibility of the SBC Elected Members at an Area Partnership meeting rejecting the recommendations of the Assessment Panel and what position this would leave the voting members of the Assessment Panel. There was further debate and it was suggested that the proposals should be tried and reviewed if necessary if it was found they were not working.
- 2.4 The Area Partnership then considered the quorum for meetings of the Assessment Panel but, after consideration, decided to leave this at the proposed five. There followed further consideration of how far in advance of meetings the papers for the Assessment Panel would be issued, with the 3 clear working days being thought insufficient. Agreement was reached on papers being issued 14 calendar days prior to meetings of the Assessment Panel. Consideration was then given to the nomination of SBC Councillors to the Panel to ensure representation from across Berwickshire. It was confirmed that should any member of the Panel drop out then the same recruitment and appointment process would be used for a replacement.

DECISION AGREED to:

- (a) delegate authority to the Service Director Customer and Communities, in consultation with the Chair of the Area Partnership and the Executive Member for Community Development and Localities, to appoint members of the Berwickshire community to the Berwickshire Community Fund Assessment Panel, following a suitable recruitment process;**
 - (b) approve the constitution and procedural rules for the Assessment Panel as detailed in the Appendix to this Minute; and**
 - (c) appoint SBC Councillors Greenwell, Laing and Rowley as non-voting members of the Assessment Panel.**
3. **ANY OTHER BUSINESS**
No other items of business were raised.

4. **DATE OF NEXT MEETING**

The next meeting of the Area Partnership was scheduled to take place on 1 July 2021 at 6:30pm.

The meeting concluded at 6.55 pm

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**BERWICKSHIRE AREA PARTNERSHIP
10 JUNE 2021
APPENDIX**

Berwickshire Community Grant Assessment Panel

Membership

Up to eight members of the Berwickshire community (appointed through a recruitment process) with, in addition, three SBC Elected Members. The term of office for Berwickshire public members of the Assessment Panel is 3 years.

Chairman

The Chairman of the Panel shall be a member of the Berwickshire community and shall be elected by the Panel.

Quorum

Five members of the Panel (excluding the SBC Elected Members) shall constitute a quorum.

Meetings

Meetings of the Panel shall take place online via Microsoft Teams or some other such suitable online platform. Meetings will be held in private.

Voting

Decisions of the Panel should be reached by consensus where possible. Otherwise, each member of the Panel shall have equal voting rights, with the Chair having a casting vote if required. SBC Elected Members on the Panel have no voting rights.

Remit and powers

1. To assess applications for grants from the Berwickshire Community Fund in line with current criteria.
2. To question as necessary applicants and officers on the details of specific applications.
3. To complete a scoring matrix on the suitability or otherwise of an application for grant funding.
4. To make recommendations to the Area Partnership on applications to the Berwickshire Community Fund.
5. The Chair or other Member of the Panel shall present the Panel's recommendations, with appropriate, supporting paperwork to the Area Partnership meeting for decision.
6. An annual report shall be provided to the Area Partnership by the Panel with details of its work throughout the year.
7. Any such other matters, as delegated by the Area Partnership.

Procedural rules

1. All members of the Assessment Panel must behave respectfully at any meeting, and should not behave in a manner that is improper or offensive, or disruptive to the business of the meeting.
2. Meetings of the Panel shall be held online, hosted by SBC if MS Teams is the chosen platform, and likely quarterly.
3. An agenda and papers for each meeting shall be provided by SBC Officers.
4. The agenda and papers for the meeting will be issued by electronic means to members of the Panel 14 calendar days in advance of any meeting.

5. Meetings of the Panel will be held in private to ensure a free and frank exchange of views.
6. A special meeting of the Panel may be called to deal with urgent business if necessary.
7. Members will be required to declare an interest in any application in which they have an interest (financial or otherwise) and not participate in any debate or decision around that particular application.
8. If the Chair is not present at a meeting, the meeting will be chaired by another member of the Panel appointed at the meeting.
9. No business will be carried out at a meeting unless a quorum of members is present.
10. No substitute members are allowed.
11. If a member fails to attend more than 3 meetings in any one calendar year, without suitable reason, then he/she will be deemed to have resigned from the Panel. The same recruitment process will be followed at any interim stage.
12. It is the duty of the Chair to ensure that meetings are held in accordance with these Procedural Rules and that a fair hearing is given to all participants.
13. The Chair shall have discretion to determine all questions of procedure where no specific provision is made under these Procedural Rules. The Chair may seek guidance for an SBC Officer. The Chair's decision in these matters shall be final.
14. Where one or more options for decision are before a meeting of the Panel, each of these options shall be proposed and seconded, and then voted on by individual members of the Panel (no SBC Elected Member shall propose or second any option). An SBC Officer will record the final decision.
15. Any member who has declared an interest in an application may not vote on the item concerned.
16. A note of the decisions of the Panel about each application will be taken by an SBC Officer.
17. Only the Area Partnership may amend any of the above Procedural Rules.

Berwickshire Funding 2021/2022

01 July 2021

Berwickshire Community Fund 2021/2022	
	£
Opening balance as of 01/04/2021 (£276k split per head of population)	£ 50,230.00
Plus 50% of available Local Festival Grant budget	£ 7,030.00
Total available	£ 57,260.00

Less:	
Community Fund applications awarded since 01/04/2021	£ -
Community Fund applications that are assessed and await decision	£ -
Sub-total	£ -
Funds remaining if assessed applications are successful	£ 57,260.00

Community Fund applications still to be assessed	£ -
Potential Overall Position	£ 57,260.00

Summary of Applications					
No.	Date	Organisation Name	Amount	Project	Status
1					
2					
3					
4					
5					
Total			£ -		

To be assessed:					
1					
Total Pending			£ -		

Withdrawn					
1					

Other sources of Grant Funding - Berwickshire			
Grant Type	Available	Awarded	Remaining
Local Festival Grants	£ 7,030.00	£ -	£ 7,030.00
Annual Support Grants (Community Councils)	£ 13,680.00	£ -	£ 13,680.00
SBC Small Schemes	£ 48,200.00	£ -	£ 48,200.00
Common Good - Coldstream & Duns	£ -	£ -	£ -
SBC Enhancement Grant	£ 1,940.34	£ -	£ 1,940.34
SBC Welfare Grant	£ 9,466.14	£ 2,500.00	£ 6,966.14
Build Back a Better Borders Recovery Fund	£ 87,783.00	£ -	£ 87,783.00

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Item 11: Additional information

Community Councils:

Scottish Community Councils Newsletter, including information about free Open University training for Community Councils and other community groups:

<https://mailchi.mp/improvementservice/latest-news-from-the-scottish-community-councils-website-4206273?e=8f43ca7169>

[Community Councils | Improvement Service](#)

Community Empowerment:

<https://www.scotborders.gov.uk/communityempowerment>

Information Pack on Community Empowerment for Area Partnerships:

https://www.scotborders.gov.uk/info/20015/your_council/472/area_partnerships/7

Community Empowerment (Scotland) Act 2015 – Currently, there are no formal Participation Requests or formal Asset Transfer requests being considered within the Berwickshire area. Information about the Community Empowerment (Scotland) Act 2015 is available on the Council's website: [Parts of the Act | Community Empowerment \(Scotland\) Act 2015 | Scottish Borders Council \(scotborders.gov.uk\)](#)

Area Partnerships' information pack:

[Area partnerships information pack | Area partnerships | Scottish Borders Council \(scotborders.gov.uk\)](#)

Covid-19:

www.scotborders.gov.uk/coronavirus

Community Testing:

<https://www.nhsborders.scot.nhs.uk/patients-and-visitors/community-testing/>

NHS Borders website for current updates:

<http://www.nhsborders.scot.nhs.uk/patients-and-visitors/coronavirus/>

Business support

<https://www.scotborders.gov.uk/covid19business>

<https://findbusinesssupport.gov.scot/>

Debt Advice:

[Citizens Advice Bureau](#)

NHS Money Worries App – download from Google Play or the App Store

General Funding:

<https://fundingscotland.com/>

<https://www.tnlcommunityfund.org.uk/>

[SBC Community Fund](#)

[SBC Enhancement & Welfare Trust](#)

Heating & energy:

www.scotborders.gov.uk/affordablewarmth

NHS Borders Wellbeing Service:

<http://www.nhsborders.scot.nhs.uk/patients-and-visitors/our-services/general-services/wellbeing-service/>

NHS Borders Wellbeing Point:

www.nhsborders.scot.nhs.uk/wellbeingpoint